



**DIRECT COMMISSION
CYBER/SIGNAL**



Figure 2-11
1 October 2025

Section A: Administrative Data

NAME:		DOD:		GRADE:		DOR:		BRANCH	
UIC:		POSN TITLE:		PARA/LIN:		POSITION #:		POSCO:	
DUTY STATUS:				PACKET COMPLETED BY:					
MDAY		AGR		TECH					
FRB DATE				PACKET SUBMITTED TO OPM BY:				DATE	

Section B: These items will be reviewed in the system of record and verified by OSM.

REVIEWED ITEMS	COMMENTS/NOTES	INITIALS
NONE		

Section C: These documents will be provided to G1 OPM after review at OSM.

REQUIRED ITEMS	DOC:	COMMENTS/NOTES	INITIALS
Birth Certificate or Naturalization Documents	BC	Name matches SSN Y/N:	
Copy of SSN Card	SSN	Name matches Birth Certificate Y/N:	
NGB Form 62E	NGB62E	Name matches Birth Certificate Y/N:	
		Name matches SSN Y/N:	
		Name matches DA 71 Y/N:	
		Name matches NGB 337 Y/N:	
		Remarks (pg 3):	
		Signature (pg 4):	
		Signature (pg 5):	
NGB Form 337	NGB337	Name matches Birth Certificate Y/N:	
		Name matches SSN Y/N:	
		Date matches DA Form 71:	
DA Form 71	DA71	Name matches Birth Certificate Y/N:	
		Name matches SSN Y/N:	
		Date matches NGB Form 337:	

Section C: These documents will be provided to G1 OPM after review at OSM.

REQUIRED ITEMS	DOC:	COMMENTS/NOTES	INITIALS
Commissioning Physical DD Form 2808	DD2808/ GENESIS	Date:	
		Drug and Alcohol Results:	
		Pregnancy Test:	
Proponent Predetermination Memo	PDP	Date:	
Flight Physical (if applicable)	AERO	Fort Novosel Stamp:	
Civilian Education	CIVED	LEVEL: IPERMS:	
Security Clearance Memo	Security	Statement of Understanding if clearance has not been awarded. CE date must be within 5 years.	
Constructive Credit Worksheet	CCW		
Approved Waiver(s)	WAIVER	Must be approved by proper approval authority prior to packet submission.	
Age Waiver (if applicable)	AGE	Current Age: Waiver Required:	
		Age Waiver Approved:	
		Age-In-Grade waivers must come from HRR via request through IPPS-A CRM.	
Prior Service Records	PR SVC	Appointments/promotions/orders/ DD 214s, NGB 22s or other component service records of service.	

All required documents will be labeled as Last Name_DOC and added to a PDF Portfolio for submission to OPM.

RESET